

ATTACHMENT A
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template, cell E37. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of

the "TOTAL BID AMOUNT" and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State's M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 23-74523

TOTAL BID AMOUNT: \$6,174,313.08

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Hearn, Inc. DBA: BLU JAY MEDIA UNSPSC: 82140000		Contact Person: Tuane Hearn	
Address: 6327 Sandwell Ct. Indianapolis, IN 46236		E-mail: thearn@hearnmedia.com	
Sub-Contract Amount: \$92,616 two-year initial term		Telephone Number: (317) 759-4483	Fax Number: ()
Sub-Contract Percentage of Total Bid: 1.5%		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Blu Jay Media is a local, minority owned innovative video production and design studio that specializes in creative solutions for animation, which is what we will utilize Blu Jay media for primarily. These animations will demonstrate educational and informative content surrounding accessible educational materials (AEM), assistive technology (AT) and Universal Design for Learning (UDL) to replace old/outdated videos that PATINS hasn't been able to update for many years to better align with the focus pillars of the IDOE, to provide the best services for training sessions on AEM, AT, and UDL as requested by stakeholders per the scope of this RFP.	
Provide approximate dates when Sub-Contractor will perform on this project: July 1, 2023 – June 30, 2025			

<input type="checkbox"/> MBE Firm	<input checked="" type="checkbox"/> WBE Firm	
Company Name: Eloquence Language Services LLC UNSPSC: 90121700		Contact Person: Karen Friedman
Address: 3555 Inverness Boulevard Carmel, IN 46032		E-mail: eloquencelanguage@gmail.com
Sub-Contract Amount: \$92,615.30 two-year initial term		Telephone Number: (317) 446-0951
Sub-Contract Percentage of Total Bid: 1.5%		Fax Number: ()
		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Eloquence is a local, woman-owned full-service company providing professional foreign language translation and interpretation services in most language combinations for Legal, Medical, Healthcare and Business entities around the world. They will provide virtual and onsite American Sign Language (ASL) interpreting services for training sessions on AEM, AT, and UDL as requested by stakeholders per the scope of this RFP. This is critical to ensuring all educators are able to learn strategies to create an accessible learning environment for their students to succeed academically.
Provide approximate dates when Sub-Contractor will perform on this project: July 1, 2023 – June 30, 2025		

<input type="checkbox"/> MBE Firm	<input checked="" type="checkbox"/> WBE Firm	
Company Name: FTA Creative		Contact Person: Alexandra Crawford
Address: 1452 S Ft Thomas Ave Ft Thomas KY 41075		E-mail: alexcrawford759@gmail
Sub-Contract Amount: \$250,000 two-year initial term		Telephone Number: (513) 846-3392
Sub-Contract Percentage of Total Bid: 4%		Fax Number: ()
		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: FTA Creative, as a woman-owned business provides this contract with the necessary media services for recorded training and marketing as well as management of the PATINS Project Refurbished Technology program, as required per the scope of work for this RFP.
Provide approximate dates when Sub-Contractor will perform on this project: July 1, 2023 – June 30, 2025		

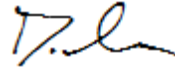
BCSC/PATINS
 Respondent Firm
 1200 Central Ave
 Address
 Columbus, IN 46201
 City/State/Zip Code

574-214-7065
 Telephone Number
 Fax Number
dmcnulty@patinsproject.org
 Email Address

Representative
March 13, 2023

Date

Authorizing Signature



Printed Name and Title
Daniel G. McNulty

☐ Please check if additional forms are attached.
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FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.